

# Meeting Minutes

Tuesday January 4, 2022

Wallingford HubCap, 128 Center Street Wallingford, Ct 06492

## I. Call to Order

Mike Glidden called the meeting to order at 5:02pm.

**Present via Zoom:** Bob Parisi, Joan Parisi, Kate McNamee, Linda Adamo, Leah Massella, Mike Glidden, Bruce Conroy, Marge Abbagnaro, Karen Grana and Executive Director: Liz Davis, Theresa Cipriani joined 5:40.

**Absent:** Nikki Trocchio, Sam Sargent, Caryl Ryan, Caitlin Houston, and Alternate Steve Lazarus.

**Observers also in attendance:** Alyssa Nieves, Kelly Cherhoniak and Bill Comerford

### a. Appointment of Alternates

**MOTION:** Mike Glidden made a motion to appoint Linda Adamo to vote for this meeting.

## II. Approval of Minutes

### a. Meeting Minutes 12/14/2021

**MOTION:** Mike Glidden made a motion to approve the minutes. Linda Adamo seconded the motion. The motion passed (8-0).

## III. Treasurer's Report

Liz Davis provided the board with a budget report for July 2021-June 2022. WCI is right on target. Would like to add a brick plaque for Caryl Ryan.

**MOTION:** Mike Glidden made motion approve Treasure's Report. Linda Adamo seconded the motion passed (8-0).

## IV. Executive Director's report

Liz Davis is working on the bench plaques trying to be ready for installation for February.

Parking lot signs fundraiser to be done for spring.

Meeting with Town council to keep being updated with facade program and cleaning up downtown businesses on the corner of Center and North Colony Road.

Working with PW on Simpson Court plaques. Hoping to have bench plaques done and ready for February.

Two new businesses in town: Miink CBD and Sara Tufano Realator.

Going to meet with Planning and Zoning in reference to the ordinance. regard-

ing retail in front requirements.

Have 3 computer proposals of varying degrees. Looking into Constant Contact. Theresa offered to help with email blasts and lists.

Basement clean-up is January 10.

Liz Adamo asked about the clarity of the retail in front ordinances. Mike said the front 50 feet of a building is reserved for retail. Liz said and exceptions made for Healing Hands. Merchants are asking if exceptions continue, then the town guidelines are not being followed. WCI will address this question with the town.

## V. New Business

### a. Arpa Funds Update

Mike and Liz continue to stress the importance to be active with the town council to be part of the updates from facade program to exterior improvements for dining.

### b. Discussion appointment of new members.

Alyssa Nieves from Alyssa's Cakery, Kelly Cherhoniak from Therapy Massage and Bill Comerford

Sam Sargent has resigned and would like to be an alternate. Mike thanked Sam for all his help with WCI.

**MOTION:** Mike Glidden made a motion to accept Sam Sargent's resignation. Karen seconded the motion. The motion passed (8-0).

**MOTION:** Mike Glidden made a motion make Sam Sargent as a WCI alternate. Linda Adamo seconded the motion. The motion passed (8-0).

**MOTION:** Mike makes a motion to table new members. Karen seconds motion. The motion passed (8-0).

### c. Budget

Budget has increased from last year. Increased Streetscape Capital as WCI needs new holiday decor, wreaths & snowflakes.

Facade program increased to help spruce up few buildings downtown to increase new businesses. Kate is working on signage for vacant buildings.

Hoping to get corporate sponsors for all three events to sponsor for Celebrate.

Parking lot renewal sign to be offered in spring.

Liz and Caitlin salaries increased.

Overall budget from 173,000 to \$249,290 increased due to increase in operations and capital streetscapes and facade program.

Theresa joined 5:40.

**MOTION:** Mike Glidden made a motion to table vote on the budget. Karen seconded the motion. The motion passed (9-0).

**d. Appointment of Treasurer**

**MOTION:** Mike Glidden made a motion to appoint Marge Abbagnaro as treasurer. Linda Adamo seconded the motion. The motion passed (9-0).

**MOTION:** Linda Adamo made a motion to authorize Executive Director to sign off checks with a max of \$500 that she does not need a second signature from President, Vice President or Treasurer. Bruce Conroy seconded the motion. The motion passed (9-0).

**MOTION:** Bruce Conroy made a motion to authorize the expenditure for new computers for up to \$5,000. Linda Adamo seconded the motion. The motion passed (9-0).

Executive committee members now have separate emails.

**VI. Old Business**

**a. Basement Clean-Up**

January 10

**VII. Report form Subcommittees**

**a. Downtown Collaborative**

Have not met up. No updates.

**b. HubCap**

Board meeting this week.

**c. Other Committees**

Allnex Community Action Board will be meeting this week.

Mike looking for member for Facade Program. Bruce and Nikki are interested.

**VIII. Adjournment**

**MOTION:** Mike Glidden made a motion to adjourn the meeting. Linda Adamo seconded the motion. The motion passed (9-0). The meeting was adjourned at 5:52.